**Film Critique Submission Instructions**

A. Provide the following on a printed sheet of paper for each film submitted:

1. Title of the Movie:
2. Director:
3. Short or Feature:
*(50 minutes or longer is a feature; 49 minutes or shorter is a short)*
4. Current Distribution (if any):
5. Genre:
6. Names of Main Characters & the Actors/Actresses who played them:
7. Running Time:
8. Budget:
9. How was your budget Used?
*(The more specific you are, the higher you're likely to score in the 'Use of Budget' Section in our critiques)*
10. Production Camera(s):
11. Any Special Equipment You Used*: (i.e. 35mm Lens Adapter, Steadicam, etc.)*
12. Microphone and Audio Equipment:
13. Editing Software:
14. Release Date:
15. Any Comments You Want Us to Know About?
16. Your email Address:
17. Your Website Address:
18. Link To Your Trailer:
19. Your Preferred Cover picture:
*(Include a high rez .jpg in a special data portion of the DVD, in an accompanying press CD, or email the file directly to:* *jhanke@microfilmmaker.com* *)*
20. Preferred Screen Captures:
(If you prefer to submit four to six screen captures as .JPGs, we will use these in the final review. If you do not, we will create screen caps from the final DVD. To submit them, include them as high rez .jpgs in a special data portion of the DVD, in an accompanying press CD, or email the files directly to: jhanke@microfilmmaker.com .)
21. Have you enclosed your payment for your review? **[$80 for Feature Films & $55 for Short Films]***(You may pay via check or money order which must be made out to MFM's editor, “****Jeremy T. Hanke."*** *While cash is accepted, we cannot guarantee its safety in shipping and would discourage you from submitting it. If you would prefer to pay via credit card or Paypal, you will need to do so before submitting your film via the link at:* [*http://www.microfilmmaker.com/critiques/films/*](http://www.microfilmmaker.com/critiques/films/) *)*

B. Make sure that any DVDs\* you send us are DVDs that have been burned so that they can be played on a US DVD player, that there is only one film or short per DVD, and that it has been labeled with:

1. Title of the Movie
2. Director
3. Genre
4. Running time

***\*Why DVDs, not streaming?***

*We cannot stream films, as critiques and reviews are done on an offline viewing environment. Although we strongly prefer all submissions to be on physical DVDs, we understand that this is not always possible.*

*If you prefer to submit a digital download of your film which can be burned to DVD by us, there will be a $10 convenience fee charged. Email our editor at* *jhanke@microfilmmaker.com* *to ask about this “upon request” service. You will still be responsible to fill out and submit a digital copy of this sheet along with the download instructions for your film.*

1. E-mail address

C. Regardless of the length of the film, make sure each DVD you send is in a separate full-size DVD case with the film's title printed or neatly labeled on it. *(Make sure that the title is clearly visible on the spine, especially.)*

D. Package the info sheet and payment in with the DVD and drop it into the mail to me at:

 Jeremy Hanke

 c/o MicroFilmmaker Magazine

 3351 Cove Lake Drive

 Suite #66

 Lexington, KY 40515

***If you have any questions, don't hesitate to e-mail our editor at: jhanke@microfilmmaker.com . Please check the Critique submission page for our current turnaround time at:*** [***http://www.microfilmmaker.com/critiques/films/***](http://www.microfilmmaker.com/critiques/films/)***.***